

## Checklist for the Camera Operator

### Before each participant comes:

- Turn on the equipment.
- Adjust the cameras to the proper setting for taping.
- Check the sound both in and out of the observation room.
- Label the tapes for the session.
- Load the tape into the VCR.

### During each test session:

- Synchronize starting times with the data recorder.
- Run the equipment.
- Select the picture to record and handle the recording.
- Adjust the sound as needed.
- Change the videotapes when necessary.

### After the participant leaves:

- Rewind the tapes used during the session.
- Check to make certain the tapes are labeled properly.
- Turn off the equipment.