

Expenditures

Production: _____

Theater: _____

Date: _____

SM: _____

Petty cash advance: (amount:)

(date:)

Date	Supplier	Item(s)	Purchased by	Cost

Total spent: _____

Balance: _____

Instructions on use of this form may be found in STAGE MANAGEMENT (7th edition), Allyn & Bacon, pp. 92-95, and Figure 7-1, p. 93.